

From: Austin Howard
Sent: Thursday, January 31, 2008 8:08 AM
To: Charlie Lopez; Dave Coffey; Dave Meyer; David Greenaway; Dick Surry; Dominic Tallarico; Duke Snyder; Dwaine Brown; Ed Kerfien; Glenn Garbers; Greg Hanson; Jerry Monk; Jim Hale; Jim Reid; Joe Zollinger; Matt Grove; Melvin Jones; Michael Tolson; Mike Beery; Pierre Chalifoux; Robert Longchamps; Robert Snyder; Rodney Hammond; Rollie Abell; Ron Trygstad; Stan Adams; Tom Dupree; Tom Wood
Cc: Sue Hawkins; Byron Dalton; Janet Fregulia; Barb McPherson; Shawn Baile
Subject: LCL.net & QuickBooks Class Schedule

Attachments: Website 2-HOTT Schedule.pdf
Regional Managers,

Yesterday, I posted on the Moose International Website, a schedule of Hands on Technical Training classes (2-HOTT) for Administrators, Recorders, Moose Legion Secretaries, Clericals and any interested Member. These classes are scheduled and held throughout the Fraternity by our volunteer Technical Trainers and the class schedule will be updated as I receive new information on these classes from the Technical Trainers.

As I stated above, our Technical Trainers are all volunteers and give of their own time and knowledge to teach the Membership and Accounting systems used by the Loyal Order of Moose Fraternal Units. These classes are very advantageous and informative to not only the Members currently holding the Offices of Administrator, Recorder and Moose Legion Secretary, but to Audit Committee Members and any Member who may be considering becoming an Administrator, Recorder or Moose Legion Secretary, but wants to know more of what the job entails before submitting their name.

It is very discouraging to the Technical Trainers to schedule these classes and only a few take advantage of them. We hear all the time that the Lodges, Chapters and Moose Legion Members do not know when these classes are being held. Thus, I am posting and will update the class schedule on the Moose International Website as needed. It has been suggested by one of our Trainers that perhaps more people would see it if it was also posted on the State or Regional Websites or Magazines. Please consider asking the Webmaster of your Association Website or Editor of the State or Association Magazine/Newsletter to include the class schedule from the Website in their next update or Edition.

If they have difficulty retrieving the schedule from the Website, ask them to contact me at ahoward@mooseintl.org and I will be more than glad to send them the latest PDF File of this schedule.

I have asked Darrell O'Brien to include a short blurb in the next Bulk E-mail to the Fraternal Units informing them that the class schedule is posted on the Website, so hopefully they will take advantage of these opportunities to learn.

Any help you can give our Trainers in filling the Hands on Technical Training classes will be appreciated. They get so excited when they have a full class, lets make their day!!!

Appreciatively Yours and Thanks

Austin Howard
Sr Technical Trainer
Education and Training
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